

City of Auburn, Maine

Office of the City Manager



TO: Mayor and City Council
FROM: Clinton Deschene, City Manager
RE: Weekly Report
DATE: Week Ending July 18, 2014

Auburn Public Library

- The Library Board of Trustees met for their monthly meeting on Weds., 7/16.
- On Thurs., July 17th, the Library in cooperation with the Lewiston CareerCenter hosted Thomas Dowd, an awarding winning Maine business/self-help author, for the launch of his new book, "Displacement Day: When My Job Was Looking for a New Job – A Reference Guide to Finding Work." Mr. Dowd gave an excellent presentation and his book was well-received.
- Our tech guru volunteer Maureen will not be available for her computer tutoring session on Tues., 7/22nd. She will be back on July 29th from 9 a.m. to 11 a.m.
- The Library has a number of genealogy resources available including our Genealogy Detectives, who can assist you in the search for your ancestors. They are here on Tuesdays in our second-floor History Room from 10:30 a.m. to 12:30 p.m. Also, the Library has a scanner available in our Media Lab to assist you in preserving family documents. There is no charge to scan. Regular printing charges do apply if you wish to print and/or copy. Think about using the Media Lab to come in and record family stories, too.
- Two Dragons Path Library Kung Fu will be here at the Library on Tues., July 22nd, at 1 p.m. for a fun and education martial arts program with Bob and Rosalie Dicrescenzo. This program is for children ages 8-4 and they will receive a special certificate of achievement. Space is limited so please call the Library at 207.333.6640 x 3 to register or visit our new online calendar at www.auburnpubliclibrary.org.
- The second part of our teen environmental science program will focus on the Lake Auburn Watershed. The program will be held on Tues., July 22nd, at 3 p.m.
- Tweens are invited to come make Japanese Fish Prints on Thurs., July 24nd, at 10 a.m. Please register online or call the Library at 207.333.6640 x 3.
- The first meeting of the Auburn Page Turners Book Club will be held at 11 a.m. on Thurs., July 24th, to discuss Lisa See's new book, "China Dolls."

Weekly Report

Week Ending July 18, 2014

- Also on Thurs., the 24th, at 2 p.m. all are invited to our Classic Drive-In Film: “Father of The Bride.” This 1950’s version features Elizabeth Taylor.
- There will be a special children’s program on Mon., 7/28, at 1 p.m. The Chewonki Foundation is bringing their Bugmobile! There will be models, activities, and even live specimens. This program is for children of kindergarten age and older.

ICT

- Provided mapping for the Complete Streets council presentation. This entailed eliciting lists of proposed upgrades and changes to sidewalks, crosswalks, parking, bike lanes, etc., in the Downtown and New Auburn area from various departments, and then translating this into visual representation that could be overlaid with our 2013 aerial imagery. The process required coordination from many data sources and numerous iterations through the data.
- Replaced a printer in the Clerk’s Office that had failed shortly after the last generator cut-over.
- Continuing the phased roll-out of the Kaspersky anti-virus software.
- We are continuing monitoring the Barracuda Web Content Filter, and will develop policies that clarify staff use of the internet.
- Assisted in the switch to self-sealing forms for checks coming from the Finance Office.
- Added user accounts for four new firefighters – Bradley, Connon, Jaskiewicz, and West.
- Started the first of a series of meetings with the Auburn Public Services department to discuss the information technology portions of their accreditation process.

Police

- The department handled 728 calls for service this week. Officers conducted 237 motor vehicle stops and 40 field interviews. Officers investigated 95 offenses of which, 14 of which were felonies, generating 14 arrests, 27 criminal summonses and 3 juvenile arrests. Officers responded to 37 motor vehicle crashes.

Public Services

- Parks Maintenance (at several locations)
- Infield Groomer Setup
- Ball Field Prep
- Hot Patching around the city
- Maintenance – repair of city equipment
- MSDS updates - ongoing
- Mowing around the city
- Cleaning catch basins
- Drainage project(s)
- Repairing shoulder(s)
- Grading gravel roads
- Dig safe markings on-going
- Permits; excavation (private/right-of-way), fill, drive opening, pole permits etc.
- Toolbox Talk - Hand-Arm Vibration
- Graffiti removal
- District inspections
- Replace culvert(s)

Weekly Report
Week Ending July 18, 2014

- Mill Street- shoulder gravel remaining
- Holbrook Road- Reclaim beginning 7/17. Culvert work complete.
- Whitney Street- Phase two being graded for paving on 7/18.
- Turner Street Sidewalks- contract signing week of 7/21
- Lake Street/Hotel Road- preconstruction on 7/24.
- Pavement Manager- ongoing
- Stormwater Management- ongoing

Recreation

- Registrations continued for Youth Football, Falcons Football Camp, and Eddies Football Camp.
- Summer Soccer Camp began.
- Youth Golf Lessons continued.
- Track & Field practices and meets continued.
- Adult Softball games continued.
- Summer Day Camp continued.
- Planning for Fall programming continued.
- Staff conducted a Youth Football Coaches meeting on Thursday evening.
- Staff worked on website updates, press releases, news items and e-alerts.